



River Bank Primary School Governance Information

Active Education Academy Trust operates River Bank Primary School, a free school in Luton. The school opened in September 2013.

Active Luton is the founder member of the academy. The members of the academy are the Chair of Governors and members appointed by Active Luton.

The members are responsible for the recruitment and appointment of up to 8 governors. Elections are held for the appointment of up to 2 staff governors and a minimum of 2 parent governors. In addition, the Headteacher is a governor. Governors may be re-elected or re-appointed. An election for the Chair and Vice Chair of the Board of Directors takes place in each academic year.

Governors are volunteers with fixed terms of office for 4 years with the sole exception of the Headteacher who is appointed to the board for the duration of their employment in the role.

Governors recognise their duties and responsibilities as 'trustees' for charity law purposes, as 'directors' for company law purposes as well as 'governors' of the school. The board of governors is responsible for the management and administration of the academy and they meet as a board at least six times each academic year.

The board of governors carries out a regular skills audit and self-evaluation to ensure that the make-up of the board is balanced and contains appropriate skills and experience. The current board brings a range of expertise and skills which helps to direct the academy in a positive and effective way.

The priorities for the board of governors are:

- To set the vision of the school;
- To hold the Headteacher to account for educational performance;
- To ensure that the academy's money is well spent

The board works in close partnership with the Headteacher to whom it delegates the day to day running of the school.

Governors have established an overall framework for the governance of the academy which determines membership, terms of reference and procedures for the full governing body. Governance of the school is supported by the Company Secretary who clerks all board meetings.

The board is committed to continuous improvement and ensuring that the pupils remain the focus of everything that they do.

Chair of the Board of Governors – Jonathan Willetts

Vice Chair of the Board of Governors – Helen Barnett