

4<sup>th</sup> October 2018

Dear parents/carers of year four pupils

We are very excited to announce that we are organising a residential trip for our current Year 4 pupils. We will be taking the pupils to Bawdsey Manor in Suffolk

We are organising our trip through PGL, a long established company who provide enriching school trips with memories that last forever. Bawdsey Manor is a remarkable Grade II listed, private site, sitting in 144 acres of parkland and woodland and facing directly onto the beautiful Suffolk coastline.

Residential trips organised by the school are, of course, optional but children do benefit hugely from the experience both educationally and socially and I feel certain that the programme which we have chosen this year will prove to be both enjoyable and very worthwhile.

#### Sample day at Bawdsey Manor

08:00	Off to the dining room with the rest of your group to fuel up for the day, you'll need plenty of energy to keep you going. Breakfast includes cereals, toast, yogurts, porridge, and cooked breakfast – you choose!
09:15	Abseiling
10:45	Break. Catch your breath and have a quick drink before your next session.
11:00	Zip wire
12:30-14:00	Worked up an appetite? Great – it's time to replenish your energy stores with the dining room. If you have energy to spare after lunch your Group Leader will always be ready for a quick kickabout with a ball or you could relax and chat with your new friends.
14:15	Archery
15:45-16:00	A chance for a breather and a drink before your next activity.
16:00	Giant swing
18:00	Time to eat again – a different menu each day, (and did we mention, evening meals come with a hot pudding too – or you can stick with fruit if you prefer
19:00	Talent shows, campfires, quizzes and much more – your evening entertainment programme gives you the chance to get together with everyone else in your age group and have some laughs.

Many other activities will also be available throughout our stay such as: aeroball, sensory trail, buggy build and challenge course.

The trip will take place from the morning of Wednesday 20<sup>th</sup> March to the afternoon of Friday 22<sup>nd</sup> March 2019. We are asking for a parental contribution of £120.00 that covers; return travel by coach, full board, accommodation, insurance and an exciting full programme of activities. An initial non-refundable deposit of £40 will be required to confirm your child's place on the trip. This must be paid by the 10<sup>th</sup> October. The price that has been worked out represents the minimum contribution to make the trip possible. Please understand that if you book a place for your

child on this trip, you are committing to paying the full amount which must be paid by 19<sup>th</sup> December. Payments can be made at any time from now until 19<sup>th</sup> December, either by using your online Tucasi account, or by cash at the school office, which will need to be in a named sealed envelope.

We would hope that no child would be prevented from participating because of financial difficulty. If your child is in receipt of pupil premium funding or you have any concerns, please contact Mrs Marsden, our school business manager in confidence.

A parents' evening has been arranged for 16:00 on Thursday 7<sup>th</sup> March to give you an overview of the visit. The exact activities cannot be decided until numbers have been confirmed.

Yours sincerely



Louise Betts  
Year Four Lead

David Sansom  
Headteacher

---

**Year 4 Bawdsey Manor**  
**Wednesday 20<sup>th</sup> March – Friday 22<sup>nd</sup> March 2019**

I would like my child ..... Class .....

to take part in the residential trip to Bawdsey Manor in Suffolk on Wednesday 20<sup>th</sup> March – Friday 22<sup>nd</sup> March.

**First deposits must be paid by Wednesday 10<sup>th</sup> October 2018.**

I am paying the initial non-refundable £40 (or more, £..... amount) deposit:

I have paid non-refundable deposit of £40 (or more, £..... amount) on Tucasi  ..... ref number

(Cash payments should be in a sealed envelope with your child's name and class clearly written on the outside, marked 'Year 4 Bawdsey Manor, Suffolk)

**I undertake to make further payments to the school and I understand that the full amount of £120 must be paid by Wednesday 19<sup>th</sup> December.**

Any further information (relevant to child taking part in a residential school trip)

.....  
.....

Contact telephone numbers ...../.....

Email address .....

Signed ..... Parent/Carer ..... Date .....