

## River Bank Primary School Luton

### Pupils

Technology is an important part of school life. These rules are here to help keep you, your friends and your family safe. When you sign this form, you are agreeing to follow these rules when you are using the school computers, tablets, email, digital cameras and other IT.

- I will only use the school's computers for schoolwork and homework.
- I will ask for help from a teacher or other adult if I don't know what to do or if I think that I have done something wrong.
- I will not bring computer files or games into school.
- I will ask permission from a teacher before using the internet and will only use websites that I am allowed to visit.
- I will only email people I know, or that my teacher has approved.
- I will not open an attachment, or download a file, unless I have permission from a teacher.
- I will not post my home address, phone number, send a photograph or video, or give any other personal information about myself or my friends and family unless my teacher has given permission.
- If I see anything that upsets me or that I do not like, I will not respond to it but I will tell a teacher, parent or complete an online worry box.
- I will tell a teacher if I am worried about something another pupil asks me to do.
- I will tell a teacher if I am worried about something my friends are doing online.

### Parents/Carers

- As the parent / carer of the above student, I give permission for them to have access to the internet and to IT systems at school.
- I understand that their use of IT will be monitored and that the school will contact me if they have concerns.
- I will encourage my child to use the internet and technology safely at home and will talk to the school if I have any worries about my child's online safety or the safety of his or her friends.
- I understand that my child has received – and will continue to receive – online safety education to help them understand how to use technology safely in and outside of school.